



BOARD OF DIRECTORS MEETING
Wednesday, May 7, 2008 - 7:30 a.m.
Omnitrans Metro Facility
1700 West 5th Street
San Bernardino, CA 92411

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Recording Secretary at least three (3) business days prior to the Board Meeting. The Recording Secretary's telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY), located at 1700 West Fifth Street, San Bernardino, California.

A. CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

B. ANNOUNCEMENTS/PRESENTATIONS

1. Next Board Meeting: Wednesday, June 4, 2008 at 8:00 a.m.
Omnitrans Metro Facility Board Room
1700 West Fifth Street, San Bernardino, CA 92411
2. Presentation - Employee of the Quarter

C. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board for items that are not on the agenda. In accordance with rules applicable to meetings of the Board of Directors, comments on items not on the agenda and on items on the agenda are to be limited to a total of three (3) minutes per individual.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

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E. CONSENT CALENDAR

The following items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion, unless the Board directs that an item be held for further discussion under Agenda Item F, Discussion Items. Any person wishing to address consent items should address the Board under Agenda Item E-16 Action on Consent Calendar.

1. Approve Minutes – April 2, 2008
2. Approve Administrative & Finance Committee Minutes – December 10, 2007

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E. CONSENT CALENDAR continued

3. Approve Board of Directors' Workshop Minutes – March 24, 2008	21
4. Receive and File – Affirmative Action Status Report – as of April 14, 2008	27
5. Receive and File Audit Summary Table	29
6. Receive and File Agency Management Report – March 2008	31
7. Authorization to Deobligate and Reobligate FTA and STAF Funding and Amend Fiscal Year 2008 Budget and 2008-2013 Short Range Transit Plan – Electric Fan Engine Cooling System	41
8. Receive and File Closure Letter from Federal Transit Administration regarding the Procurement System Performance Review	43
9. Receive and File Notice from Federal Transit Administration confirming Financial Management Oversight Review	45
10. Authorization to Maintain Retention Limits and Award Contract for Excess Workers' Compensation Insurance Coverage	57
11. Authorization to Apply for Fiscal Year 2007-2008 California Transit Security Program – California Transit Assistance Fund	61
12. Authorization To Purchase Additional Hard Drives for Storage Area Network Device	63
13. Authorization to Purchase Network Attached Storage Device	65
14. Claims Filed Against Omnitrans – Information Item Only	67
15. Press Articles and Letters of Interest to the Board	70
16. Action on Consent Calendar	

F. DISCUSSION ITEMS

The following items do not legally require any public testimony, although the Chair

may open the meeting for public input.

1. CEO/General Manager's Report	81
2. Adopt Fiscal Year 2009 Annual Strategic Plan – Service Element, Marketing Element and Budget Element - Presentations	83
3. Approve Two New Positions for Fiscal Year 2009 – Chief Financial Officer and Transit Technical Trainer	87
4. Approve sbX Staffing Plan and Authorization to Augment Existing Positions and Hire Temporary Staff to Backfill Positions	97
5. Approve Personnel Policy Manual Changes	135
6. Award Enterprise Resource Planning (ERP) Software and Implementation Services	137
7. Award Contract RFP-HR08-1 – Employee Relations Facilitation Services	143



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F. DISCUSSION ITEMS CONTINUED

8. Award Contract RFP-MNT08-2-Revised – Brake Shoe Relining Services	145
9. Award Contract IFB-MNT08-5 – Custodial Supplies	149
10. Award Contract IFB-MNT08-3 – Bus Tires	153
11. Award Sole Source Procurement – Electric Fan Engine Cooling System	155
12. Award Contract RFP-MNT-08-4 – Towing Services	157
13. Exercise Option Year Two – Contract RFP-MKT04-1 – Graphic Design, Media Buying, and Advertising Services	161
14. Exercise Options Years One and Two – Contract RFP-HR05-2A – Insurance Broker Services for Employers Employment Related Practices Liability Insurance	163
15. Exercise Option Years One and Two – Contract RFP-HR05-2B – Insurance Broker Services for Supplemental Insurances	165

G. CALL FOR PUBLIC OR ADVERTISED HEARING

There is no Call for Public or Advertised Hearing.

H. BOARD BUSINESS

There is no Board Business scheduled.

I. REMARKS AND ANNOUNCEMENTS

This is the time for the Board to discuss items or make announcements.

J. ADJOURNMENT

Posted: April 24, 2008