



**BOARD OF DIRECTORS MEETING
SUPPLEMENTAL AGENDA**

**Wednesday, October 7, 2009 - 8:00 a.m.
Omnitrans Metro Facility
1700 West 5th Street
San Bernardino, CA 92411**

E. CONSENT CALENDAR

7. Authorize Purchase - Software Maintenance Services—Transtrack Systems, Inc.

DATE: October 7, 2009

TO: Board Chair Penny Lilburn and Members of the Omnitrans Board of Directors

THROUGH: Durand L. Rall, CEO/General Manager

FROM: Ernesto DeGuzman, Director of Procurement

SUBJECT: DISCLOSURE(S) REGARDING RECOMMENDATIONS FOR ACTION BY THE OMNITRANS BOARD OF DIRECTORS - REVISED

FORM MOTION

Staff hereby provides the Omnitrans Board of Directors with a listing of principals and subcontractors associated with action items on the agenda for the October 7, 2009 Board of Director's Meeting.

Item No.	Contract No.	Principals & Agents	Subcontractors
F.6	Sole Source Purchase Order for Replacement Steam Rack Hoist at the West Valley Maintenance Facility	StertilKoni Stevensville, MD <i>Jean DellAmore</i> <i>President</i>	None
F.7	Authorize Purchase Software Maintenance Services	TransTrack Systems, Inc. Long Beach, CA <i>Mary Sue O'Melia, President</i>	None

DLR:lw

DATE: October 7, 2009

TO: Board Chair Penny Lilburn and Members of the Omnitrans Board of Directors

THROUGH: Durand L. Rall, CEO/General Manager

FROM: Donald Walker, Director of Finance

SUBJECT: **AUTHORIZE PURCHASE - SOFTWARE MAINTENANCE SERVICES – TRANSTRACK SYSTEMS, Inc.**

FORM MOTION

Authorize the CEO/General Manager to purchase maintenance services for the Transit Performance Manager Transit Operating and Performance Reporting System, beginning July 1, 2009 and ending June 30, 2010, from Transtrack Systems, Inc., of Long Beach, CA for \$35,000.

SUMMARY AND BACKGROUND

On-going maintenance of the system is required to keep the system functional and current with statutory changes. Maintenance support is only available from Transtrack Systems, Inc. The current agreement has expired, and authority is required to purchase the additional year of services.

This procurement meets the requirements of Omnitrans' current Procurement Policy and Procedures Manuals.

FUNDING SOURCE

These required services are budgeted in the IT Department's Operating Budget for Fiscal Year 2010.

Department number 1320
Expenditure Code 505170

_____ Verification of Funding Source and Availability of Funds.
(Verified and initialed by Director of Finance)

CONCLUSION

For the above reasons, staff recommends that the Board of Directors authorize the CEO/General Manager to purchase maintenance services for the Transit Performance Manager Transit Operating and Performance Reporting System, beginning July 1, 2009 and ending June 30, 2010, from Transtrack Systems, Inc of Long Beach, CA for \$35,000.

DR:dw