



BOARD OF DIRECTORS MEETING
Wednesday, December 7, 2011 – 8:00 a.m.
Omnitrans Metro Facility
1700 West 5th Street
San Bernardino, CA 92411

The Board of Directors meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Recording Secretary at least three (3) business days prior to the Board Meeting. The Recording Secretary's telephone number is 909-379-7110 (voice) or 909-384-9351 (TTY), located at 1700 West Fifth Street, San Bernardino, California.

A. CALL TO ORDER

1. Invocation
2. Pledge of Allegiance
3. Roll Call

B. ANNOUNCEMENTS/PRESENTATIONS

1. Next Board Meeting: Wednesday, January 4, 2012 at 8 a.m.
Omnitrans Metro Facility Board Room
2. Presentation – Employee of the Quarter
3. Presentation – 35-Year Employees

C. COMMUNICATIONS FROM THE PUBLIC

This is the time and place for the general public to address the Board for items that are not on the agenda. In accordance with rules applicable to meetings of the Board of Directors, comments on items not on the agenda and on items on the agenda are to be limited to a total of three (3) minutes per individual.

D. POSSIBLE CONFLICT OF INTEREST ISSUES

Note agenda item contractors, subcontractors and agents, which may require member abstentions due to conflict of interest and financial interests. Board Member abstentions shall be stated under this item for recordation on the appropriate item.

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E. CONSENT CALENDAR

The following items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion, unless the Board directs that an item be held for further discussion under Agenda Item F, Discussion Items. Any person wishing to address consent items should address the Board under Agenda Item E-13, Action on Consent Calendar.

1. Approve Board Minutes – October 5, 2011
2. Receive & File Administrative & Finance Committee Minutes – August 8, 2011 and October 11, 2011

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E. CONSENT CALENDAR CONTINUED

3. Receive & File Planning & Productivity Committee Minutes – August 26, 2010	17
4. Receive & File Agency Management Report – October 2011	20
5. Receive & File Affirmative Action Status Report as of October 13, 2011	30
6. Adopt Board Meeting Calendar for 2012	31
7. Receive & File First Quarter Report – Fiscal Year 2012 Annual Management Plan	32
8. Receive & File Internal Audit Status Update as of August 31, 2011	39
9. Receive & File sbX Right of Way Status Update – October 2011	44
10. Receive & File College Free Pass Program Update	47
11. Claims Filed Against Omnitrans – Information Item Only	49
12. Press Articles and Letters of Interest to the Board	51
13. Action on Consent Calendar	

F. DISCUSSION ITEMS

The following items do not legally require any public testimony, although the Chair may open the meeting for public input.

1. CEO/General Manager’s Report	70
2. Receive & File Forward Fuel Purchase Quarterly Report – Presentation	71
3. Award Contract PRC11-6, LNG Fuel and Hedge Supply; Award Purchase Agreement for Brokerage Services; Open Margin Account; and Approve Three Percent Overage of Current Hedge Position through January 2012	78
4. Receive and File FTA Drug & Alcohol Compliance Final Audit Report and Approve Proposed Changes to Personnel Policy 701, Substance Abuse	85
5. Deobligate and Reobligate FTA, STAF and LTF Funding Related to the E Street Corridor sbX BRT Project	87
6. Authorize Spend Authority for Utility Deposits and Execution of Agreement for Advance Deposit of Utility Relocation Costs Between Omnitrans and Certain Private Utility Providers for sbX E Street Corridor Bus Rapid Transit Project	90
7. Authorize Award of Contract MNT12-2 HVAC & EMS Maintenance and Repair Services	99
8. Authorize Award of Contract MNT12-07, Comprehensive Lease/Maintenance of Support Vehicles	104
9. Authorize Award of Contract SAS12-08, Bus Stop & Amenities Solar Powered Security Lighting	110
10. Authorization to Rescind of Solicitation RFP-MKT12-1, Bus Exterior & Bus Stop Amenities Advertising; Award Extension of Contract IFB-MKT07-1, Exterior Bus Advertising	117
11. Authorize Sole-Source Purchase – Annual Software Maintenance Agreement for SAP Enterprise Resource Planning System	121



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F. DISCUSSION ITEMS CONTINUED

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| 12. Authorization to Amend and Reissue of RFP-ITS11-12, Real Time Bus Arrival Prediction Information System | 123 |
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G. CALL FOR PUBLIC OR ADVERTISED HEARING

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| 1. Close Public Hearing – Federal Financial Assistance – Federal Transit Administration Section 5307 and Section 5309 – Fiscal Year 2012 | 126 |
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H. BOARD BUSINESS

None.

I. REMARKS AND ANNOUNCEMENTS

J. ADJOURNMENT